

# APPLICATION FOR EMPLOYMENT

Rule Construction, Ltd.  
3696 State Road 23  
Dodgeville, WI 53533  
(608) 935-2701

We are an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including age, sex, color, race, creed, national origin, religious persuasion, marital status, political belief, or disability that does not prohibit performance of essential job functions.

Date: \_\_\_\_\_

## I. Personal Information

Name: Last \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_ Maiden / Previous Name(s) \_\_\_\_\_

Present Address \_\_\_\_\_

List Previous Addresses for the past 3 years (if different than above) \_\_\_\_\_

Social Security Number \_\_\_\_\_

Telephone \_\_\_\_\_

Federal law prohibits the employment of unauthorized aliens. All persons hired must submit satisfactory proof of employment authorization and identity (valid driver's license, birth certificate, Green Card, etc.) within three days of being hired. Failure to submit such proof within the required time shall result in immediate employment termination.

Position Desired: \_\_\_\_\_

1. Have you ever had relatives employed by this Company, if so please list below.

\_\_\_\_\_

2. Have you ever been convicted of a felony?  Yes  No if yes, please explain:

\_\_\_\_\_

3. Are you applying for a truck driving position? if so, do you have a current CDL, list any endorsements with it.

\_\_\_\_\_

3a. **Driver's position only:** List the extent of your experience operating vehicles and list types of vehicles used.

\_\_\_\_\_

## II. Educational History

|               | School Name & Location | Years Completed | Degree/Diploma |
|---------------|------------------------|-----------------|----------------|
| Elem/Jr. High | _____                  | _____           | _____          |
| High School   | _____                  | _____           | _____          |
| College       | _____                  | _____           | _____          |
| Tech Training | _____                  | _____           | _____          |

**III. Employment Record** *Applicants that desire to drive in intrastate/interstate commerce must provide the following information on all employers during the previous three years. You must give the same information for all employers you have driven a commercial motor vehicle for the seen years prior to the initial three years (total of ten years employment record). **Must list the complete mailing address: street number and name, city, state & zip.***

1. \_\_\_\_\_  
 Company Name (Most Recent Employer) Position Held

\_\_\_\_\_ Dates Employed From: To:  
 Address

\_\_\_\_\_ Telephone Wage / Salary  
 Manager / Supervisor

\_\_\_\_\_  
 Reason for Leaving

**ANY GAPS IN EMPLOYMENT AND/OR UNEMPLOYMENT MUST BE EXPLAINED, INCLUDE DATES AND REASON**

\_\_\_\_\_

2. \_\_\_\_\_  
 Company Name Position Held

\_\_\_\_\_ Dates Employed From: To:  
 Address

\_\_\_\_\_ Telephone Wage / Salary  
 Manager / Supervisor

\_\_\_\_\_  
 Reason for Leaving

3. \_\_\_\_\_  
 Company Name Position Held

\_\_\_\_\_ Dates Employed From: To:  
 Address

\_\_\_\_\_ Telephone Wage / Salary  
 Manager / Supervisor

\_\_\_\_\_  
 Reason for Leaving

4. \_\_\_\_\_  
 Company Name Position Held

\_\_\_\_\_ Dates Employed From: To:  
 Address

\_\_\_\_\_ Telephone Wage / Salary  
 Manager / Supervisor

\_\_\_\_\_  
 Reason for Leaving

**NOTE:** Use a separate sheet to list additional employers, if necessary. **We will contact all of the employers listed on this application unless you specifically exclude them.** Please list any employers you do not want us to contact and your reason for the exclusion.

\_\_\_\_\_  
 Employer's Name Reason

\_\_\_\_\_  
 Employer's Name Reason

# RULE CONSTRUCTION, LTD.

3696 State Road 23  
Dodgeville, WI 53533  
Phone (608) 935-2701 - Fax (608) 935-2383

## Request for Information from Previous Employers

I authorize **Rule Construction, Ltd.** to contact the employers I have provided, for possible job opportunities.

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Date

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Print Name

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Address

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Signature

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Witness

**IV. References** *(Please do not include relatives or former employers)*

1. \_\_\_\_\_  
Name \_\_\_\_\_ Years Known \_\_\_\_\_

\_\_\_\_\_  
Address \_\_\_\_\_

\_\_\_\_\_  
Occupation \_\_\_\_\_ Telephone \_\_\_\_\_

2. \_\_\_\_\_  
Name \_\_\_\_\_ Years Known \_\_\_\_\_

\_\_\_\_\_  
Address \_\_\_\_\_

\_\_\_\_\_  
Occupation \_\_\_\_\_ Telephone \_\_\_\_\_

3. \_\_\_\_\_  
Name \_\_\_\_\_ Years Known \_\_\_\_\_

\_\_\_\_\_  
Address \_\_\_\_\_

\_\_\_\_\_  
Occupation \_\_\_\_\_ Telephone \_\_\_\_\_

**V. Work Availability**

1. When could you be available for work? \_\_\_\_\_
2. Do you have any objections to working overtime? ( ) Yes ( ) No
3. Can you work without prior notice? ( ) Yes ( ) No
4. Can you work on Saturdays? ( ) Yes ( ) No
5. Can you work on Sundays? ( ) Yes ( ) No
6. Can you travel if required by this position? ( ) Yes ( ) No

**VI. Salary / Hourly Rate Requirements**

What salary / hourly rate would you require? \$\_\_\_\_\_ per \_\_\_\_\_

***To the best of my knowledge the information I have supplied is correct.***

\_\_\_\_\_  
Applicant's Signature \_\_\_\_\_ Date

**If you are NOT applying for a truck driving position, you may stop here.**

**VII. Truck Driver Applicant only**

**Motor Vehicle Driver's Certification of Violations**

**Rule Construction, Ltd.**

**Licence Information:**

State                      License No.                      Type                      Expiration Date

\_\_\_\_\_

I certify that the following is a true and complete list of traffic violations (other than parking violations),  
for which I have been convicted or forfeited bond or collateral during the past 3 years.

Include any pending cases.

| Date  | Offense | Location | Type of Vehicle Used |
|-------|---------|----------|----------------------|
| _____ | _____   | _____    | _____                |
| _____ | _____   | _____    | _____                |
| _____ | _____   | _____    | _____                |
| _____ | _____   | _____    | _____                |

I certify that the following is a true and complete list of denials, revocations, or suspensions of any license, permit or privilege to operate a motor vehicle issued to me during the past 3 years.

Include facts and circumstances.

| Date  | Denial, Revocation or Suspension | Simple statement detailing the facts |
|-------|----------------------------------|--------------------------------------|
| _____ | _____                            | _____                                |
| _____ | _____                            | _____                                |
| _____ | _____                            | _____                                |
| _____ | _____                            | _____                                |

If no violations, denials, revocations or suspensions are listed above, I certify that I have not been convicted or forfeited bond or collateral on account of any violation required to be listed during the past 3 years.

\_\_\_\_\_  
(Date of Certification)

\_\_\_\_\_  
(Driver's Signature)

\_\_\_\_\_  
Rule Construction, Ltd.  
(Motor Carrier's Name)

\_\_\_\_\_  
3696 State Road 23, Dodgeville, WI 53533  
(Motor Carrier's Address)

\_\_\_\_\_  
(Reviewed by: Signature)

\_\_\_\_\_  
(Title)

***To the best of my knowledge, the information I have supplied is correct.***

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

